

March 2025

Commitment to Safeguarding and Child Protection

Dear Parent/Carer As the registered provider of childcare at Kamelia Kids Day Nursery, we have a commitment to the well-being, safeguarding and protection of all children.

To do this, we have a responsibility to consider the wellbeing of all children who attend this setting. This means that, in a situation where we become aware of anything that might indicate a child is at risk of harm, we have a responsibility to action. In most situations any matter of concern that is identified will be discussed with the child's parent/carer.

In certain circumstances we will share these concerns in accordance with the Sussex Child Protection and Safeguarding Procedures. This means we will contact the **Integrated Front Door** (IFD) in West Sussex. They will make a decision as to whether the concern warrants further assessment or investigation. IFD is the first point of contact with children's social work and Early Help services.

In very rare circumstances, and where children are seen to be at risk of immediate harm, we may contact IFD without having spoken to a parent/carer first or gained parental agreement.

As a provider, we strive to develop and maintain strong, positive relationship with parents/carers. This involves engaging in regular conversations about your child, including raising any concerns that we identify, to ensure they receive the care and education they need.

We recognise these can be difficult conversations to have, particularly where it involves the safeguarding of your child, we will raise these matters with you as we know the wellbeing and safety of your child is important. In the best interests of your child, we would hope that we can have an open and honest conversation, should the situation arise. We feel it is important that you are aware of our commitment to safeguarding and child protection, from the beginning of our working partnership and what this may mean in practice.

More detail of the safeguarding and child protection practices for Kamelia Kids Day Nursery is contained in our Safeguarding Children and Child Protection policy. A copy of this policy is available on our website or can be made available to you upon request.

Yours faithfully,

Suzanne Charlesworth

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Nursery Operations Director